

Rehearsal Procedures Handbook

Outdoor Rehearsal Procedures & Expectations

- **_When rehearsal begins, it is time to work. Doing anything but being attentive and participating in rehearsal is detrimental to yourself, your peers, and the band program.**
- All members will bring and use a water source for hydration.
 - All members will organize their instruments and personal belongings in an organized manner on the sideline.
 - For marching fundamentals, after placing necessary items on the sideline, all members will line up on each marked yard line with two-step intervals in between.
 - All members will have and use the Ultimate Drill Book hanging around their neck.
 - All members will have their music with them at all times.
 - All members will run to their break spot when a break is given and will run back to the rehearsal field when the break is over.
 - All members will be **in place** when the break ends, not beginning to walk back.
 - When the Director, an instructor, or sponsor calls out a member or section they will raise their hand to signify they are listening. When a member or section is asked a question, they will provide a response or affirmation of understanding.
 - The only talking that will be present is that of leadership members and the persons or section they are addressing.
 - If a member has an issue or a question, the member may raise their hand silently until called upon. A member of the leadership team will assist when able.

Indoor rehearsal procedures & expectations

➤ **When rehearsal begins, it is time to work. Doing anything but being attentive and participating in rehearsal is detrimental to yourself, your peers, and the band program.**

- Class will begin promptly when the tardy bell rings. All students will be in their seat and ready to begin warming up at this time. Ready means the student has their music, a music stand, instrument, pencil, oils and/or reeds, and mutes at the ready. **Being late is not an option and will be dealt with on a case-by-case basis.**
- Rehearsal will begin precisely when stated. Not before or after.
- Doors will be locked 1 minute prior to the beginning of rehearsal or class. If you are late, you will need to go to the office to have someone let you in.
- Percussionists will immediately begin setting up all needed equipment after entering the room and during warmup. In the case that you are ready before warm-up is over, you will begin stretching and playing rudiments to warm up.
- All students will enter the band room quietly and in an orderly, organized manner. Retrieve your music, instrument, and other necessary items from its storage space and immediately sit in your seat and begin assembling it.
- No outside food or drink is allowed in the band room. Only water.
- All instruments will remain in cases when music rehearsal is paused or finished.
- All personal belongings (bookbag, extra clothes, school textbooks, etc.) will be stored in your assigned school locker or in the breezeway to the gym.
- When not being used for rehearsal or taken home for practice purposes, music will be stored in its dedicated storage space. **MUSIC WILL NOT BE LEFT OUT ON THE MUSIC STAND OR STUFFED IN YOUR CASE.** Music is very expensive. If you do not keep it in good condition or lose it, it will be your financial responsibility to replace it.
- Talking is strictly prohibited during rehearsal. Whether or not the director is directing information directly to you, it still effects each person in some way. It is your job in rehearsal to learn everyone else's part. It is your job in individual practice to learn your individual part.
- No "doodling" or playing will happen before or after the beginning or end of rehearsal, nor during breaks. Breaks are given to help your playing muscles relax. You may "silent practice" or sizzle difficult parts if need-be.
- When the director is off the podium, instrumentalists may relax for performance position. When the director steps onto the podium, students will enter performance position.
 - **Performance position:** Instrument at its uniform resting place according to section leaders. Playing posture is implemented and eyes looking at the director. When the director raises their hands, horns go up.